

**Minutes of the Dudley Carers AGM Forum Meeting held on Wednesday 3rd October 2018, 11.00 – 11.45 at**

**The Queens Cross Network Centre**

**Wellington Rd Dudley.**

**Website:** [**www.facebook.com/dudleyCarersForumFundays**](http://www.facebook.com/dudleyCarersForumFundays)

Chair for the Meeting L Murray

**Members Present:**

P Acutt, M Pardoe, J Grainger, L Murray, V Murray, J Ricard, F Waldron, V Drew, J Cartwright, W Cartwright, T Parsons, T Tulloch, B Walker, J K Mundon, J Myatt, D Cooke and P Adams.

**Apologies:**

G Busby, S Croot and A Woodall.

**Welcome:**

Meeting brought to order by the Chair Mr L Murray .

**Minutes from last AGM Meeting:**

Minutes from the last Meeting were distributed and given to be a true record of that Meeting. Proposed L Murray and Seconded by F Waldron.

**Matters Arising:**

It was asked if Janet Down (Former Chair) had definitely destroyed the database? Although we have no proof that this was done we have not had any reports of the data being used in the last twelve months.’

**Treasury Report:**

The annual accounts have been independently examined by Mr Paul Homer and approved as a true and accurate record by him. The officers of the Forum Accepted the accounts.

**Dudley Carers Forum Excess of Income after Expenditure Account for the year ended 31st March 2017**

**Income**

Grants and donations 150.00

Raffles and Tombolas 387.32

**Events**

June -10.50

December -19.90

Panto Jan 18 -275.00

231.92

**Expenses**

Admin 1104.94

Promotions 677.52

1782.46

**Excess Income after Expenditure -1550.54**

**Balance Sheet as at 31st March 2018**

Opening balance bank (inc helpline) 4038.52

Petty cash 62.61

Less excess expenditure -1550.54

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2550.59

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Represented by:

Bank 1066.66

Helpline 1469.19

Cash 14.74

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2550.59

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**Annual Report:**

At the beginning of this year we began making monthly reports of our activities. These are summarized as follows

* A new website and dedicated email was introduced.
* An organizational Blue Badge was obtained.
* A quarterly newsletter was introduced, to keep members not on email informed.
* Lee and Paul gained qualifications in manual handling and first aid.
* June saw an extended meeting to celebrate twenty years of the forum.
* Paul and Jane qualified as Information Champions
* Much progress has been made towards bringing Fundays to reality.
* Our monthly meetings have seen speakers of interest.

Comparing our current accounts with the previous year.

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| --- | --- | --- | --- |
|  | **Yr end Mar 17** | **Yr end Mar 18** | **6 mth end Sept 18** |
| **Grants and donations** | 500.00 | 150.00 | 161.10 |
| **fundraising** | 328.41 | 387.32 | 445.11 |
| **Social events costs** | -2493.65 | -305.40 | 0.00 |
| **Admin expenses** | 1720.46 | 1104.94 | 234.62 |
| **promotions** | 347.03 | 677.52 | 405.11 |
|  |  |  |  |
| **Excess of income** | -3632.73 | -1550.54 | -33.52 |

Over the past year officers have worked tirelessly representing the Forum and its members at meetings, acquiring new skills and fund-raising. Totalling over 500 hours of volunteering between us. We would like to thank all members who have come along to support us at various events.

Numbers for the database are struggling in the light of changes introduced by GDPR in May. Though visits to our website continue to grow, it may be possible that people are happier just logging on for details of our activities without actually registering. The more signed onto the database gives us a stronger case when applying for funding. Please encourage others to sign up.

**Nominations:**

No nominations have been received. Current officers were asked if they were willing to stand again. All were in agreement.

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| Office | Name | Proposed | Seconded |
| Chairman | Lee Murray | Peter Adams | Val Drew |
| Vice Chairman | Martin Pardoe | Val Drew | Frances Waldron |
| Secretary | Paul Acutt | Peter Adams | Lee Murray |
| Treasurer | Jane Grainger | Peter Adams | Lee Murray |
|  |  |  |  |

All voting was unanimous.

No one has volunteered for the organizing committee. It was noted that last years committee members were often absent from meetings, such be the nature of caring. And that important issues needing action were discussed openly in forum monthly meetings. It was felt as a whole that it would be easier to raise help from the membership on an ad hoc basis as and when required. A vote was held on this decision and also carried unanimously.

**Any Other Business:**

None at this time.

AGM finished 11.45